

ACTIVITY WORKBOOK **ExpressWays**

Second Edition



Steven J. Molinsky
Bill Bliss
with Carolyn Graham

Activity Workbook

ExpressWays

Second Edition



Steven J. Molinsky
Bill Bliss

Contributing Authors

Dorothy Lynde
Susanna Minton



EXPRESSWAYS 4

Activity Workbook

TRAVEL GUIDE

Exit 1 • Friends and Neighbors

Greet a New Neighbor	1
Find Out About a New Neighborhood	2
Learn About Rules of the Building	4
Offer to Help a Neighbor	6
Ask a Favor of Someone	8
Deal with Household Problems	9
Home Repair Services	11
Deal with Home Repairs	12

Exit 2 • Calling People • Going Places

Ask for and Give Instructions	13
Call for Reservations	15
Make Person-to-Person Collect Calls	16
Understand Transportation Safety Rules	17
Inquire About Transportation	19
Leave Telephone Messages	21
Leave Messages on Answering Machines	23

Exit 3 • Personal Finances

Budget Your Money	25
Pay Household Bills	26
Balance the Checkbook	28
Deal with Mistakes on Bills	30
Open a Bank Account	31
Apply for a Loan	32
Budget Household Purchases	34
Exchange Information	36
CHECK-UP TEST: Exits 1, 2, 3	37

Exit 4 • Rules and Regulations • At School

Ask What Things People Are Allowed to Do	39
Tell People They Aren't Allowed to Do Things	40
Understand Traffic Violations	42
Follow Safe Driving Rules	43
Communicate with Your Child's Teacher	45
Discuss Notes to a Teacher	47
Attend a School Open House	48
Discuss Grades and Evaluation	49

Exit 5 • At Work

Offer to Help a Co-Worker	51
Ask for Feedback at Work	53
Receive Feedback About Your Work	54
Receive More Feedback About Your Work	56
Correct Someone at Work	58
Warn People About Dangerous Situations	60
Promise to Fulfill Responsibilities	61
Offer a Suggestion at Work	62

Exit 6 • Rights and Responsibilities

Express Dissatisfaction with Products	63
Express Dissatisfaction with Services	65
Make Requests of Neighbors	67
Discuss Housing Repair Problems	68
Complain About Housing Problems	70
Discuss Employee Rights	71
Discuss Taking Legal Action	72
Discuss Citizens' Rights	73
CHECK-UP TEST: Exits 4, 5, 6	75



Exit 7 • Friends, Family, and Co-Workers

Agree with Someone	77
Disagree with Someone	79
Compliment Someone	80
Express Your Opinion	81
Exchange Information	83
Express Concerns	85
Offer Explanations	87
Express Hopes, Wishes, and Regrets	88

Exit 8 • Strategies for Communicating Saying Good-Bye

Initiate Conversations	89
Politely Interrupt People	91
Ask for and Give Clarification	92
Clarify Statements	93
Say Good-Bye	95
Express Opinions About Controversial Issues	98
CHECK-UP TEST: Exits 7, 8	100

APPENDIX

Scripts for Listening Exercises	102
Correlation: <i>ExpressWays Student Text/Activity Workbook</i>	106

Initiate Conversations

Student Text
Pages
160-161

A. What's the Line?

Complete the conversations.

A. It looks like it's going to rain, doesn't it 1.

B. Pardon?

A. I was just saying it looks like it's going to rain 2.B. Oh, yes. It does 3.

A. It's a nice day today, _____ 4.

B. What did you say?

A. I was just saying _____ 5.

B. Oh, yes. _____ 6.

A. _____ 7.

B. What was that?

A. I was just saying those cookies look delicious.

B. Oh, yes. _____ 8.



A. _____ 9.

B. Pardon me?

A. I was just saying this sofa isn't very attractive.

B. You're right. _____ 10.



B. Matching Lines

Match the lines

d 1 This is a wonderful performance, ____.

2 There sure are a lot of people on the bus, ____.

3 That watch isn't waterproof, ____.

4 It hasn't rained in a long time, ____.

5 You don't take the train very often, ____.

6 This has been a very good weekend, ____.

7 We should try to avoid the traffic next week, ____.

8 These sandwiches look fantastic, ____.

a. shouldn't we

b. has it

c. don't they

d. isn't it

e. do you

f. aren't there

g. is it

h. hasn't it



C. What's the Response?

Choose the correct response.

- | | |
|---|--|
| <p>1 This show is excellent.
 (a) I agree. It is.
 b. I agree. It does.</p> <p>2 This coffee tastes terrible.
 a. You're right. It is.
 b. You're right. It does.</p> <p>3 Irene seems tired today.
 a. I agree. She does.
 b. I agree. She is.</p> <p>4 We should think about retiring.
 a. You're right. We should.
 b. You're right. We do.</p> <p>5 These tickets aren't very expensive.
 a. You're right. They are.
 b. You're right. They aren't.</p> | <p>6 He looks like he feels "under the weather."
 a. You're right. He looks.
 b. You're right. He does.</p> <p>7 Your father doesn't look very well.
 a. You're right. He doesn't.
 b. You're right. He does.</p> <p>8 The weather is terrible today.
 a. I agree. Terrible.
 b. I agree. It is.</p> <p>9 The neighbors haven't been friendly lately.
 a. I agree. They haven't.
 b. I agree. They don't.</p> <p>10 He didn't write a very good sales report.
 a. I agree. He did.
 b. I agree. He didn't.</p> |
|---|--|



D. Listen

Listen and write the appropriate tag.



- | | | | |
|---|----------|----|--------|
| 1 | isn't it | 6 | _____. |
| 2 | _____. | 7 | _____. |
| 3 | _____. | 8 | _____. |
| 4 | _____. | 9 | _____. |
| 5 | _____. | 10 | _____. |



E. Open Road!

Choose a person you know well. Complete the following sentences with information you're pretty sure you know about this person. Then show the sentences to that person and see if you were right!

- | | | |
|---|----------------------|----------------|
| 1 | You're from Colombia | , aren't you. |
| 2 | _____ | , haven't you. |
| 3 | _____ | , do you. |
| 4 | _____ | , can't you. |
| 5 | _____ | , are you. |
| 6 | _____ | , don't you. |



Politely Interrupt People

Student Text
Pages
162-163



A. The Right Choice

Circle the correct words.

- A. Excuse me for interrupt, but we've just run out of ice cream.
Forgiving interrupting

- B. Was said iced tea?
Did you say

- A. No. Iced tea
Ice cream

- B. Oh, okay . Thank you.
Oh, forgive me

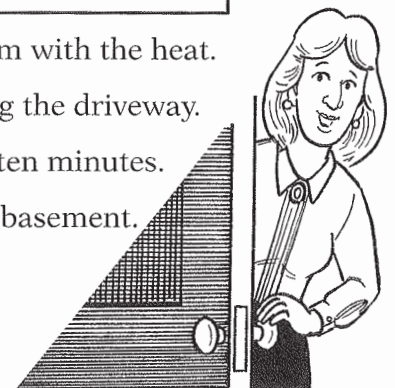


B. What's the Word?

Complete the sentences.

excuse forgive me say sorry for sorry to sorry

- 1 Please forgive me for interrupting, but there's a problem with the heat.
- 2 _____ me for interrupting, but your car is blocking the driveway.
- 3 I'm _____ interrupt, but the plane is departing in ten minutes.
- 4 We're _____ interrupting, but there's a leak in the basement.
- 5 I'm _____, but I don't understand what you mean.
- 6 Did you _____ it's in Room 315?



C. Listen

Listen and circle the word you hear.

- | | | |
|--------------------|-------------------|---------------|
| 1 <u>dime</u> time | 3 chicken kitchen | 5 sorry worry |
| 2 sixteen sixty | 4 correct collect | 6 eight late |

Ask for and Give Clarification

Student Text
Pages
164-165



A. Wrong Way!

Put the lines in the correct order.

- What I'm trying to say is you flunked.
- 1 Your performance on the examination left much to be desired.
- Oh, now I see.
- I'm not really sure what you're getting at.



B. Fill It In!

Fill in the correct answer.

- 1** I'm not ____ what you're getting at.
 - a. say
 - b. afraid
 - c. sure**
- 2** What I'm ____ is, there's a problem.
 - a. getting
 - b. meaning
 - c. saying
- 3** What that ____ is, you have to finish the report tonight.
 - a. meaning
 - b. means
 - c. say
- 4** I'm ____ I'm not following you.
 - a. afraid
 - b. say
 - c. understand
- 5** Oh, now I ____ you.
 - a. meaning
 - b. follow
 - c. getting
- 6** What I'm ____ to say is, you're in perfect health.
 - a. getting
 - b. following
 - c. trying



C. Listen

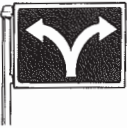
Listen and decide whether it's "good news" or "bad news."



- 1** **good news** bad news
- 2** good news bad news
- 3** good news bad news
- 4** good news bad news
- 5** good news bad news
- 6** good news bad news
- 7** good news bad news
- 8** good news bad news
- 9** good news bad news
- 10** good news bad news

Clarify Statements

Student Text
Pages
166-167



A. The Right Choice

Circle the correct word.

A. It seems very ¹ crowd here at the mall today.

crowded

B. What you ² mean is, you want to leave.

saying

A. No. That's ³ mistaken . I didn't say I ⁴ want to leave.

wrong

wanted

I just said it ⁵ seemed very crowded today.

seem

B. Oh.



B. Listen

Listen and choose the most likely response.



What you're trying to say is . . .

- ¹ (a) You want to open the window.
b. You want to close the window.
- ² a. We should spend more money.
b. We should spend less money.
- ³ a. You want to break up.
b. You want to break down.
- ⁴ a. You're going to cut my salary.
b. You're going to raise my salary.
- ⁵ a. You like it.
b. You don't like it.
- ⁶ a. You don't want to marry me.
b. You want to marry me.
- ⁷ a. You're going to raise taxes.
b. You're going to cut taxes.



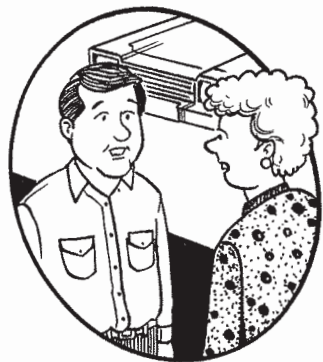
C. What's the Line?

Complete the conversations.

1

- A. It's getting very late.
B. What you're saying is, we're going to miss the movie.

A. No. I didn't say we were going to miss the movie.
I just said it was getting very late.



2

- A. Our car is stalling a lot these days.
B. In other words, you think we should buy a new one.

A. No. I didn't say _____.
I just said _____.

3

- A. You have a big English exam on Monday.
B. What you're really saying is, I can't go out with my friends tonight.

A. No. I didn't say _____.
I just said _____.



4

- A. We've been working in the garden for a long time.
B. What you mean is, you want to stop.

A. No. That's not true. I didn't say _____.
I just said _____.

5

- A. This tropical fruit punch is very unusual.
B. In other words, you don't like it.

A. No. I didn't say _____.
I just said _____.





A. The Right Choice

Circle the correct words.

A. By the way . . . do you know ¹ the time it is?
what

B. It's a little before 2:00.

A. 2:00?! I didn't realize ² it's so late!
it was

B. I didn't ³ either .
neither

A. I have to get ⁴ go now. I've ⁵ have to
going got to
get to a class.

B. Oh! ⁶ You better hurry! See you soon.
You'd better



B. Wrong Way!

Unscramble the excuses.

¹ I have to be at work an hour early.
hour be have early. to work I an at

² to son pick I airport. up at my the need

³ an meeting. We get to have important to

⁴ take You've dog feed the home got and to dinner. him



C. Sense or Nonsense?

Do the following "make sense" or are they "nonsense"?

		<i>Sense</i>	<i>Nonsense</i>
1	Do you have the time?	A good time.	_____ ✓ _____
2	Let's get together soon.	Okay. I'll call you.	_____
3	So long.	So am I.	_____
4	I have to catch my bus.	I don't either.	_____
5	I have to get to the bank.	You'd better hurry.	_____
6	It's been nice seeing you.	I know. You have.	_____
7	I've got to run.	See you soon.	_____
8	Take it easy.	It's very easy.	_____
9	I'll see you tomorrow.	Okay. Bye.	_____
10	I should be on my way.	Which way?	_____



D. Listen

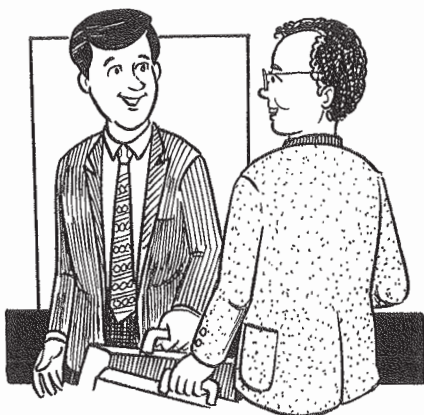
Listen and choose the best response.

- | | | | |
|---|----------------------------------|---|-------------------------|
| 1 | a. I know. I'm late. | 4 | a. We had a great time. |
| | b. I know. It's almost midnight. | | b. It's 10:45 P.M. |
| 2 | a. Sorry. I missed the bus. | 5 | a. Hello. |
| | b. Take care. | | b. So long. |
| 3 | a. I've got to get going, too. | 6 | a. I'll call you soon. |
| | b. When are you leaving? | | b. Sorry. I can't stay. |



E. Matching Lines

Match the lines.



- d 1 I'd better ____.
- 2 So ____.
- 3 Let's stay ____.
- 4 Take it ____.
- 5 I've got ____.
- 6 I have to get ____.
- 7 I've got to be on ____.
- 8 Let's get together ____.

- a. in touch
- b. soon
- c. to run
- d. go now
- e. my way
- f. easy
- g. going
- h. long



F. Word Search

Find 7 ways to say good-bye.

I L P H B U S E S C M E N U K O
S E O M O B O T A K E C A R E D
E T S E E Y O U U O A L K U E B
E S N R Y E P T N T U O C A A O
P K U T O M A T I A T N N E S Y
R E I P S F H K Z K O G J M Y E
G E I B Y E T D O E K E E P I T
O P N W E T U O S P O R G B Y Y
O I L X Z W T A K E I T E A S Y
D N O U B I O T A X Y S E E Y O
B T Y S U B P E D S L A B Y G B
Y O S S O L O N G U E S E E Y Y
E U H W C C D F R G S L O N G D
L C T S L O N G T A K C A R E R
O H F P G P S E Y O U W P A D X



G. WordRap: I've Got to Get Going

Listen. Then clap and practice.



I'm sorry I don't have
More time to spare.
But I've got to get going.
So long. Take care.

I've got to leave now.
It's almost eight.
I've got an appointment,
And I can't be late.

It was great to see you.
It was lots of fun.
Now please excuse me.
I've got to run.

Express Opinions About Controversial Issues

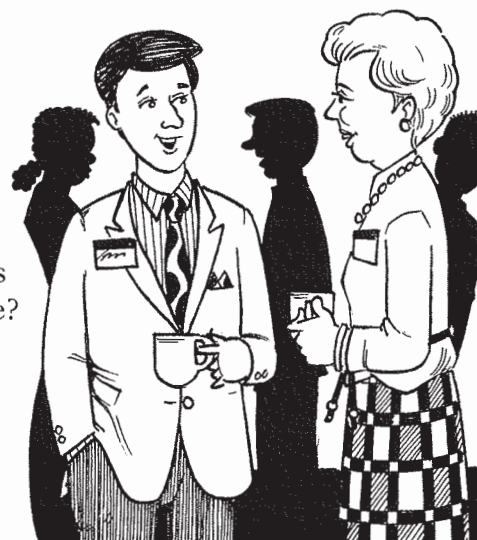
Student Text
Pages
172-175



A. Wrong Way!

Put the lines in the correct order.

- ___ I don't know. What makes you say that?
- ___ It represents all the people and tries to solve many problems in our society.
- ___ Well, I hate to disagree with you, but the way I see it, the U. S. Congress is a very important institution.
- 1 You know It seems to me that the U. S. Congress isn't a very effective organization. Wouldn't you agree?
- ___ Oh? Why do you feel that way?
- ___ Hmm. I see your point.
- ___ Congress does a lot of talking, but it doesn't seem to solve many problems. Wouldn't you say so?



B. The 5th Wheel!

Which one doesn't belong?

- | | | |
|---------------------------------------|--------------------------------|--------------------------|
| 1 Don't you agree? | I see your point. | Wouldn't you agree? |
| 2 What makes you say that? | I don't know. | I'm not so sure. |
| 3 Take care. | It's easy. | Take it easy. |
| 4 You understand. | You have a point there. | That's a good point. |
| 5 In my opinion, | As far as I'm concerned, | Tell me, |
| 6 I want to leave. | I have to leave. | I need to leave. |
| 7 I hate to disagree with you. | I wish I could agree with you. | I agree with you. |
| 8 Why do you feel that way? | Don't you think so? | What makes you say that? |



C. Listen

Listen and decide whether these people are agreeing or disagreeing.

- | | | | | | |
|-----------------------|----------|----------------|----------|----------------|----------|
| 1 agree | disagree | 4 agree | disagree | 7 agree | disagree |
| 2 agree | disagree | 5 agree | disagree | 8 agree | disagree |
| 3 agree | disagree | 6 agree | disagree | 9 agree | disagree |



D. Open Road!

Complete the following.



Many people think

But I disagree. In my opinion,



E. True or False?

According to the reading on student text page 175, are the following statements true or false?

- | | <i>True</i> | <i>False</i> |
|---|-------------|--------------|
| 1 In workplaces in the United States, all employees have opportunities to express their opinions and ideas. | _____ | _____✓ |
| 2 Many companies are encouraging workers to participate in decision-making. | _____ | _____ |
| 3 Some corporations are decreasing the layers of management. | _____ | _____ |
| 4 Employee job satisfaction isn't important for a company's success. | _____ | _____ |
| 5 The team approach to management is popular in many companies. | _____ | _____ |
| 6 Employers use suggestion boxes to give ideas to their employees. | _____ | _____ |



F. What's the Meaning?

Choose the correct answer.

- | | |
|--|---|
| 1 In some workplaces in the United States, no one questions the <i>authority</i> of the boss.
a. work
b. power | 5 Many employees want to <i>participate</i> in the management of the company.
a. share
b. supervise |
| 2 In some workplaces, employees have limited <i>opportunities</i> to express their opinions.
a. chances
b. days | 6 Some <i>corporations</i> are reducing the number of managers.
a. companies
b. cooperations |
| 3 In some workplaces, workers submit their suggestions and ideas in a suggestion box <i>anonymously</i> .
a. frequently
b. without signing their names | 7 Some companies have adopted a participatory form of management known as <i>quality circles</i> .
a. a round approach
b. a team approach |
| 4 Many people in the workforce expect a greater <i>role</i> in important company decisions.
a. time
b. part | 8 More companies <i>realize</i> that employee satisfaction is important for a company's success.
a. wonder
b. believe |



A. Matching Lines

Match the lines.

- | | |
|--|----------------|
| <u>e</u> 1 The play was wonderful, ____. | a. aren't you |
| ___ 2 That book isn't very interesting, ____. | b. didn't they |
| ___ 3 You're going to buy a new car, ____. | c. have they |
| ___ 4 You don't love me anymore, ____. | d. have you |
| ___ 5 They haven't finished yet, ____. | e. wasn't it |
| ___ 6 You didn't get the promotion, ____. | f. isn't it |
| ___ 7 They seem very tired today, ____. | g. is it |
| ___ 8 You haven't met my parents yet, ____. | h. did you |
| ___ 9 This couch is a little ostentatious, ____. | i. should I |
| ___ 10 The boys did a wonderful job, ____. | j. do you |
| ___ 11 I shouldn't do that, ____. | k. don't they |



B. Fill It In!

Fill in the correct answer.

- | | |
|---|---|
| 1 I like his new jacket. I wonder if it's ____.
a. waterproof
b. solar-powered
c. important | 5 I don't like crime shows. I think they're too ____.
a. effective
b. violent
c. fancy |
| 2 I really like your cologne. It's very ____.
a. boring
b. smart-looking
c. exotic | 6 I don't like her new hairstyle. It's too ____.
a. impressive
b. disappointing
c. old-fashioned |
| 3 I don't like that tie at all. I think it's too ____.
a. loud
b. attractive
c. stupid | 7 In my opinion, this lecture is very ____.
a. dull
b. long-term
c. nervous |
| 4 I don't really enjoy game shows. I think they're kind of ____.
a. funny-looking
b. juvenile
c. fancy | 8 The president's tax reform proposal sounds very ____.
a. ostentatious
b. beneficial
c. bright |



C. What's the Line?

Complete the sentences.

- 1 I don't have a new car. I wish I had one.
- 2 She didn't go to the party. Now she wishes she had gone.
- 3 We wish we _____ afford to take a vacation this year, but unfortunately we can't.
- 4 I feel tired today. I wish I _____ more energetic.
- 5 There's going to be a big storm tomorrow. I wish the weather _____ going to be nice.
- 6 Tom didn't study for the test, and now he's sorry. He wishes he _____ for it.
- 7 Barbara missed an important meeting. She wishes she _____ it.
- 8 I took biology instead of chemistry, and now I'm sorry. I wish I _____ biology. I wish I _____ chemistry instead.



D. What's the Line?

Complete the sentences.

- 1 I'm not able to get around Paris very well because I don't speak French. If I spoke French, I'd be able to get around Paris a little better.
- 2 I missed the meeting because I overslept. If I hadn't overslept, I'm sure I wouldn't have missed it.
- 3 I don't like school. There's too much homework. If _____ so much homework, _____ school a lot better.
- 4 You're overweight because you don't eat healthy foods. If _____ healthy foods, _____ overweight.
- 5 We didn't go to the party yesterday because we didn't know about it. If _____ about it, _____ to the party.
- 6 Richard didn't use the spelling checker on the report because he didn't have time. If _____ time, I sure _____ the spelling checker.



E. Listen

Listen and decide whether these people are agreeing or disagreeing.

- | | | | | | |
|---------|-----------------|---------|----------|---------|----------|
| 1 agree | <u>disagree</u> | 3 agree | disagree | 5 agree | disagree |
| 2 agree | disagree | 4 agree | disagree | 6 agree | disagree |